

LOFT RIDGE HOMEOWNERS ASSOCIATION

REGULATORY RESOLUTION 23

PROXY POLICY

WHEREAS, Article VII, Section 1 of the Bylaws provides that the Board of Directors shall have all of the powers and duties necessary for the administration of the affairs of the Unit Owners Association and further states that the Board may do all such acts and things as are not by the Articles of Incorporation, the Declaration or by the Bylaws required to be exercised and done by the Association;

WHEREAS, pursuant to Article III, Section 6 of the Bylaws, at all meetings of the membership, each member of the Association may vote in person or by proxy in order to participate in the process in the event they are unable to attend the meeting; and

WHEREAS, the Board of Directors desires to establish a more orderly procedure for the handling of proxy votes in order to reduce the potential for proxy invalidation or voter abuse.

THEREFORE, be it resolved that:

1. For the purpose of establishing a quorum or voting for a candidate(s) running for office, proxies will be distributed as part of the Annual Meeting Packet sent to homeowners.
2. The only proxies that will be recognized as valid proxies for meetings of the Loft Ridge Homeowners Association shall be those official proxy forms that are published by the Association and issued directly to the members of the Association. Any other proxy forms will be invalid and shall not be counted at any meeting of Loft Ridge Homeowners Association.
3. Initial Proxies
 - a. The official proxies shall be issued by the management office on colored paper. They shall be designed such that they provide space for write-in candidates in addition to the formal printed slate of candidates.
 - b. The official proxy forms shall be mailed by the Association to the members at their address of record.
4. Replacement Proxies
 - a. Homeowners may request an additional proxy from management to replace a lost or missing proxy. Replacement proxy requests shall be maintained by the management office and shall be provided to the elections inspectors.

- b. Replacement proxies shall be delivered by the management office to member(s) directly by mail to the member's address of record. Replacement proxies *shall not* be delivered to third parties purporting to act as agents for shareholders.
 - c. Like initial proxies, replacement proxies shall be issued on colored paper, and shall be designed such that they provide space for write-in candidates in addition to the formal printed slate of candidates.
5. The Board may vary these procedures on a case-by-case basis in exigent circumstances. Such variances are strongly discouraged, and in each instance the Board shall document the circumstances surrounding the event, including the name of the member(s) involved. This documentation shall be provided to the elections inspectors.
6. Homeowners who qualify and announce their candidacy for the Loft Ridge HOA Board may actively campaign for the vote of other qualified Loft Ridge homeowners.
- a. Campaigning may include, but is not limited to, sending correspondence and/or emails, passing out flyers, and engaging in verbal discussions with residents.
 - b. Neither candidates for the Board, nor anyone on behalf of a candidate, are permitted to engage in any form of harassment or bothersome activities in order to obtain a proxy or to influence a member's vote.
7. Although members are strongly encouraged to attend all membership meetings in person, members may ask another member attending the annual or special meeting, to hold their proxy for the purpose of using that proxy to establish a quorum, to vote for a specific candidate, or to vote for a specific ballot initiative.

This Resolution was duly adopted by the Board on the 15th day of November, 2007.